

## ISO Certification Plan

Here are few of the following important activities and programs which are being implemented by the provincial government of South Cotabato as it aims to become an ISO certified province.

| ACTIVITY   | BRIEF DESCRIPTION   | DATE OF IMPLEMENTATION |
|--|---|------------------------|
| Creation of the Provincial Environment Management Office | With the creation of the Provincial Environment Management Office, the provincial government has now fully exercised the supervision and implementation of its forestry laws limited to community-based forestry projects, pollution control law, small-scale mining, solid waste management and other laws on the protection of the environment; and mini-hydro electric projects for social purpose. The PEMO has now formulated its Environmental Code which intensifies the awareness of the people of South Cotabato on the environmental issues and concerns.   | March 26, 2007         |
| Local Area Network                                       | The Local Area Network has provided the provincial government the capacity of transmitting data at a very fast rate. With this, records, information and other pertinent documents in the provincial capitol are made easy to access. The development of LAN has also brought the availability of internet connections among departments, the transfer and sharing of files and printers as well as the tracking system where flow of transactions can be traced within the computer and which contributes in the efficient monitoring and accurate inventories of government's supplies and properties. All these are among the modernization schemes being practiced now by the provincial government through the local area network. | 2007                   |

| ACTIVITY   | BRIEF DESCRIPTION   | DATE OF IMPLEMENTATION |
|--|---|------------------------|
| Computerized Bidding Process                         | <p>The provincial government of South Cotabato through its Bids and Awards Committee strictly pursue the Implementing Rules and Regulations of Republic Act No. 9184, which is the Government Procurement Reform Act in order to promote the government's policy of good governance in this aspect.</p> <p>This year, the province has improved its procurement activities through the computerization of its bidding process to ensure transparency, competitiveness, uniformity, economy, accountability and proper monitoring.</p>   | May 2008               |
| Computerized Real Property Tax Administration System | <p>Through the Local Government Support Program (LGSP), the province of South Cotabato can now easily search and generate reports on a Windows based program the Real Property Tax System Version 3 of all the Real Property Units of the province. Although the provincial government is now in the process of upgrading the system to adapt the guidelines set by the Bureau of Local Government Finance, the present version is already enough to provide an easy access of the details of the 140,251 numbers of Real Property Units and the components of Real Property Tax Administration such as tax mapping, appraisal and assessment, records and conversion and the collection in the province of South Cotabato.</p> | 2002                   |

| <b>ACTIVITY</b>  | <b>BRIEF DESCRIPTION</b>   | <b>DATE OF IMPLEMENTATION</b> |
|--|--|-------------------------------|
| Awards System  | <p>The provincial government continues to acknowledge and support its officials and employees who contribute to the national and local development through granting Awards and Incentives. This is a way of recognizing and rewarding the officials and employees individually or in groups for their suggestions, innovations, superior accomplishments and other personal efforts which contribute to the efficiency, economy or other improvement in government operations for their extraordinary acts or services for public interest and exemplary service and conduct.</p> <p>Among the awards and incentives are the following: Most Outstanding Executive of the year; Most Outstanding Supervisor of the year; Ten Most Outstanding Employees of the year, the Hall of Fame Award; Productivity Incentives, Step Increment Incentives and Other awards such as Loyalty award among others.</p> | 2002 to present               |
| Personnel Selection and Performance Evaluation Program | <p>Through the Human Resource Management Office, the provincial government is extending assistance to the employee in his/her professional growth, motivate, develop, and optimized work performance, and maximize its productivity through regular performance process, thus, the Performance Appraisal System (PAS) is practiced as an integral part of the Human Resource Development Program of the province to continuously foster improvement of employees performance and efficiency and to enhance organizational effectiveness and productivity to all employees in the career and non-career service except elected officials.</p>   | 2002 to present               |